

Minutes, December 4, 2018

TRIVIUM PREPARATORY ACADEMY

Board of Directors

Approved Minutes

Date: December 4, 2018

Time: 11:15 a.m.

Location: Great Hearts Lead Office

A meeting of the Great Hearts Academies-Trivium Preparatory Academy Board of Directors was held at Great Hearts Lead Office, 4801 E. Washington St., Suite 250, Phoenix, AZ 85034, pursuant to A.R.S. 38-431.02, notice having been duly given.

I. Call to Order

Mr. Doebler, Vice President, called the meeting to order at 11:17 a.m. The following directors/administrators were present/absent:

Directors	Office	Present		Notes
Andrew Ellison	President		X	
Tom Doebler	Vice President	X		
Jamee Twardeck	Secretary	X		By phone
Heather Washburn	Director	X		By phone
Stephanie Pangrazio	Director	X		By phone
Administration				
Heidi Vasiloff	Headmaster, Trivium Prep	X		By phone
Jennifer Bradshaw	Manager School Accounting, GH		X	

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Michelle Lehrer	Academy Accountant, GH		X	
Annan Hong	Director of Academy Giving, Trivium Prep		X	
Ramsey Margison	Director, Financial Planning and Analysis, GH		X	
Diane Bishop	Director of Academy Governance, GH	X		
Erik Twist	President, GH AZ		X	

II. Call to the Public

Mr. Doeblner made a call to the public at 11:18 a.m. No public present.		
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III. Approval of Consent Agenda

<p>A. Approval of minutes from June and July meetings</p> <p>B. Approval of change of the mailing address of the school from 3102 N. 56th St., Suite 300, Phoenix, AZ 85018 to 4801 E. Washington St., Suite 250, Phoenix, AZ 85034</p> <p>C. Approval of 2019-2020 School Calendar</p> <p>D. Approval of Great Hearts Gift Acceptance and Fundraising Policy</p>	<p>Ms. Pangrazio made a motion that the Board approve the consent agenda, seconded by Ms. Twardeck, all in favor, none opposed, motion carried at 11:19 am.</p>
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IV. Approval of the School Special Education Policies and Procedures

<p>Mr. Doebler discussed the changes and updates.</p>	<p>Ms. Twardeck made a motion that the Board approve the Trivium Preparatory Academy Special Education Policies and Procedures, seconded by Ms. Pangrazio, all in favor, none opposed, motion carried at 11:21 a.m.</p>
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V. Announcements/Adjournment

	<p>Mr. Doebler announced that Mr. Ellison is resigning from the board due to his move to Texas. He then adjourned the meeting of the Board at 11:22 a.m.</p>
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 Submitted by Board Secretary, Jamee Twardeck

 Date

-Gena McFarland, Scribe-