

February 8, 2018

TRIVIUM PREPARATORY ACADEMY**Board of Directors****Unapproved Minutes**

Date: February 8, 2018

Time: 10:30 a.m.

Location: Great Hearts Quayle Campus

A meeting of the Great Hearts Academies-Trivium Preparatory Academy Board of Directors was held at Great Hearts Quayle Campus, 3102 N. 56th Street, Suite 300, Phoenix AZ 85018, pursuant to A.R.S. 38-431.02, notice having been duly given.

I. Call to Order

Andrew Ellison called the meeting to order at 10:30 a.m. The following directors/administrators were present/absent:

Directors	Office	Present	Absent	Notes
Andrew Ellison	President	X		
Tom Doebler	Vice President	X		
Jamee Twardeck	Secretary	X		
Heather Washburn	Director	X		
Stephanie Pangrazio	Director	X		
Administration				
Heidi Vasiloff	Headmaster, Trivium Prep	X		
Jennifer Bradshaw	Manager School Accounting, GH	X		
Michelle Lehrer	Academy Accountant, GH	X		

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Annan Hong	Director of Academy Giving, Trivium Prep		X	
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II. Call to the Public

Mr. Ellison made a call to the public at 10:31 a.m. No public was present.	Ms. Melanie Young arrived at 10:45 a.m.
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III. Financial Report

<p>Mr. Ellison requested that the Financial Report be next on the agenda.</p> <p>Ms. Lehrer provided an updated Summary of Activities and Bond Covenant Calculations. She reviewed the year to date financial highlights and forecast. There is a 4 to 1 ratio over liabilities. There is 64 days cash on hand. She discussed the variances. Forecast not as good. All covenants are met.</p>	
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IV. Approval of Consent Agenda

Approval of the Minutes from the November 9, 2017 meeting	Ms. Washburn made a motion that the board approves the consent agenda. Mr. Doebler seconded, all in favor, none opposed, the motion carried at 10:39 a.m.
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V. Review and Approval of the 2018-19 School Year Calendar

Mr. Ellison requested items requiring a vote be placed next on agenda.	Mr. Doebler moved that the board approve Trivium Preparatory Academy 2018-19 School Year Calendar, seconded by Ms. Washburn, all
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	in favor none opposed, motion carried at 10:42 a.m.
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VI. Approval to Change the Number of Instructional Days to 173 days, Effective July 1, 2018

	Ms. Twardeck moved that the board approve to change the number of Instructional Days to 173 days for Trivium Preparatory Academy Effective July 1, 2018. Ms. Pangrazio seconded, all in favor, none opposed, motion carried at 10:42 a.m.
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VII. Approval to Change Mission Statement of the Academy

<p>“The mission of the Trivium Preparatory is to cultivate the minds and hearts of students through the pursuit of Truth, Goodness, and Beauty.”</p>	<p>Ms. Washburn moved that the board approve to change the mission for Trivium Preparatory Academy to “The mission of the Trivium Preparatory Academy is to cultivate the minds and hearts of students through the pursuit of Truth, Goodness, and Beauty.” Mr. Doebler seconded, all in favor, none opposed, motion carried at 10:43 a.m.</p>
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VIII. Headmaster’s Report

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<p>Ms. Vasiloff presented the headmaster report. The test results are at 58, however ACT, SAT and PSAT scores are good. There were 4 students that scored in the 99th percentile. Trivium Prep is not using MAP testing, but USA test prep. This allows teachers to have data to measure student's growth and predict performance. They are showing trends. Many students missed Algebra 1 or had the class in 8th grade. There is a gap where foundation needs to be laid. Many need to be in special classes. The PSO is fantastic and the 5K run a success. The extracurricular activities are seeing successes. The school participates in the Leadership Academy with Chic fil A. They continue an ongoing cycle of observations and feedback for the teachers. There are six teachers moving on. There have been discussions on grades and making sure certain classes/grades are aligned with network. There needs to be consistency and they seem to be off.</p> <p>The board praises headmaster for supporting students, having the challenging conversations with teachers and having great leaders.</p>		
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IX. Development Report

<p>Ms. Vasiloff presented the development report. They are making progress and on track for their goals.</p>		
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X. Possible Executive Session

<p>None</p>		
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XI. Leave Executive Session

<p>None</p>		
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XII. Possible Motions from Executive Session

None		
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XIII. Announcements/Adjournment

Next Board Meeting: Wednesday May 16, 2018 at 5:30 p.m. on the Trivium Campus. Subject to change.		Mr. Ellison adjourned the meeting at 11:11 am.
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Submitted by Board Secretary, Jamee Twardeck

-Gena McFarland, Scribe-